

Manage it! Pragmatic Project Management Workshop
September 22-24, 2008
Waltham, Massachusetts

Please print this form and mail it to:

Rothman Consulting Group, Inc.
38 Bonad Rd.
Arlington, MA 02476

If you are paying by credit card, you may fax the form to 781-641-2764. Please let me know via email that you are faxing.

The fee for Manage IT! is \$1800. Participants are responsible for their own travel and lodging. The workshop runs from 9am to 5pm each day. Each person receives a copy of *Manage It! Your Guide to Modern, Project Management*, plus a workbook for your work during the workshop.

I am accepting registration in first come-first served order. If I receive your registration after the class is full, I will notify you that you are on the waiting list. I won't charge your card or deposit your check unless a space opens for you.

Name: _____

Address: _____

Address: _____

Email: _____

Phone: _____

Please indicate:

- Payment in full (\$1800)
 Deposit (\$600, non-refundable. Balance due by September 1, 2008.)
 I offer a discount when you register four or more people at the same time, \$1620/person.
Number of people * \$1620 = _____.

Form of payment:

- Check (payable to Rothman Consulting Group, Inc.)
 Visa MasterCard American Express

Card # _____ Expiration MM/YYYY: ____/____

Information about the venue and logistical details will follow.

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Important Dates and Payment Information:

Some companies want their vendors to issue a proposal and/or invoice. The company then sends out a purchase order, and processes the payment. If your company wants to do this instead of allowing you to pay with a credit card, you need to make sure the company sends me the money by September 1, 2008. If your company cannot keep to this date, I cannot guarantee you a space.

Refunds and Cancellations:

Until September 1, I will refund 50% of the tuition paid, less the \$600 deposit, which is non-refundable.

After September 1, 2008 I encourage you to find a substitute to take your place in the workshop.

No refund will be made for cancellations after September 1, 2008.